## **Privacy Policy**

## Introduction

Thank you for choosing our e-learning course. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information in connection with your use of our e-learning platform. By enrolling in and using our course, you consent to the practices described in this Privacy Policy.

- Information We Collect
- a. Personal Information: When you create an account and enroll in the course, we may collect certain personal information, such as your name, email address, contact information, and other details provided during registration.
  - Use of Information
- a. Providing Course Services: We use the collected information to enroll you in the course, provide access to learning materials, and track your progress.
- b. Improving Course Experience: We analyze course data to improve the effectiveness of our content, enhance user experience, and tailor the course to better meet our users' needs.
- c. Communication: We may use your contact information to send important course updates, notifications, and promotional materials. You can opt-out of marketing communications at any time.
  - Sharing of Information
- a. Third-Party Service Providers: We may share your information with third-party service providers who assist us in delivering the course, processing payments, or conducting course-related analytics.
- b. Business Transfers: In the event of a merger, acquisition, or sale of all or a portion of our business, your information may be transferred to the new entity or owner.
- c. Legal Requirements: We may disclose your information if required by law or to protect our rights, safety, or the rights and safety of others.
  - Data Retention

We retain your personal information for as long as necessary to fulfill the purposes outlined in this Privacy Policy, or as required by law.

• Changes to the Privacy Policy

We may update this Privacy Policy from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. Any updates will be posted on this page, and the effective date will be indicated at the beginning of the policy.

## Contact Us

If you have any questions or concerns about this Privacy Policy or our data practices, please contact us.

By using our e-learning course, you acknowledge that you have read, understood, and agreed to this Privacy Policy. Thank you for choosing our course, and we are committed to ensuring the privacy and security of your information.